

RANGE OF POTENTIAL VOLUNTEERING ROLES

Purpose

This paper is an outline of ideas for volunteer roles to assist our discussions during the ODP. Some of the roles exist currently and some are ideas for the future. The list is not exhaustive, and roles will emerge or decline depending on the success of particular programmes and products.

a. General Roles

National Board Member

National Board Members help create and ensure implementation of a strategy for AFS. The Board oversees big picture planning and helps future-proof the organisation, assuring that the AFS mission is carried out

Co-ordinators

Coordinators are people who would like to be involved with AFS on a longer term, more committed level. These roles are more challenging and would require more time than a task-based role. They could be role based within a defined geography e.g. Local Area Co-ordinator; The role could include organizing events to bring all volunteers together to share experiences, communicate other opportunities, attract new volunteers. update on what is happening across AFS

Intern

Interns work in National Office and assist with meaningful tasks and projects. AFS provides valuable work experience for interns as well as an understanding of the not-for-profit sector. Interns gain applicable skills and learn what it is like to work in an office environment. Internships range across different areas of AFS from Marketing, Fundraising, Programmes Team and ICL. Project-specific internships may occasionally be formed as well

b. Programme Related Roles; -participants up to 18 years old

1.Traditional hosting and sending & Global Choice (where indicated)

Home Interviewer-Hosting.

The volunteer meets a prospective host family and ensures AFS requirements are met, the family understands what hosting will involve and explains local contacts/support roles

Home Interviewer-Sending.

The volunteer meets a prospective sending family and student and ensures AFS requirements are met, the family understands what the exchange will involve and explains local contacts/support roles

Host Family Finder.

Finders market or use personal and local networks to locate families interested in hosting with AFS

Support Person

Support volunteers meet and talk with the hosted student and family monthly during their programme or more frequently if required. Following the monthly reflection guidelines and submitting timely reporting as part of the risk management procedures

Airport Volunteer

Volunteers meet students on arrival or assist with departure to ensure to ensure flights are made, that host families are connected with their students on arrival, and travel problems are resolved

Event Planner (Traditional + GlobalChoice)

Planners organise local events or activities for students to meet each other, learn more about their area and NZ culture. Health and Safety procedures are a key consideration in this role

Cultural Informant (Traditional + GlobalChoice)

Cultural Informants are from specific cultural groups within New Zealand. They interact with participants from their specific culture who are on inbound AFS programmes in New Zealand. Their language and knowledge assist participants and AFS to build bridges between the cultures.

Country Pro

Country Pro is a role created specifically for returnees. This is the chance to share knowledge about the country they were hosted in with participants who would like to go there.

Orientation Facilitator (Traditional + GlobalChoice)

Orientation Facilitators are responsible for preparing and running session at orientations around intercultural learning (ICL). They need an understanding of the AFS Student Learning Journey Curriculum. Training required: Level W + ideally Level 1 of the Intercultural Link Learning Programme

Orientation Volunteer

Orientation Volunteers are key to running a smooth orientation! They help ensure that the logistics run smoothly - from mealtimes to sessions, offering a listening ear for participants, and keeping breakout groups on topic. Training required: National Qualified Trainer in the Intercultural Link Learning Programme

Effect+ Organiser

Effect+ is a day-long workshop designed for high school age participants about global citizenship. Participants should leave with concrete ideas about how they can go forward and take action to better the world. An Effect+ Organiser needs to be globally competent, with the connections and skills to liaise with schools to run the workshops. Training: Level W + ideally Level 1 or higher of the Intercultural Link Learning Programme

Mentoring (Traditional + GlobalChoice)

Coaching other volunteers in key roles

School relationships (Traditional + GlobalChoice)

Create/engage relationships with schools, ask how AFS can help

2. Global Prep (short inbound groups based on a theme eg Biodiversity. Non-school based)

Programme organisers

Responsible for a 3-week programme based in local area. Content development around an agreed theme, logistics, liaising with outside providers e.g. local marae. There are many sub tasks within this

Programme deliverers/facilitators. To be developed

ICL Trainer

ICL Trainers are persons with a knack for intercultural learning and passion for the AFS mission. An ICL Trainer runs trainings for AFS volunteers as part of the Intercultural Link Learning Programme, predominately Level W or Level 1. They may also deliver trainings to schools or similar groups

Drivers/Transporters/Chaperones. To be developed.

Mentoring

Coaching other volunteers in key roles

c. Programme Related Roles; participants 18+ years old

1. Intercultural Learning Products

ICL Trainer

ICL Trainers are persons with a knack for intercultural learning and passion for the AFS mission. An ICL Trainer runs trainings for AFS volunteers as part of the Intercultural Link Learning Programme, predominately Level W or Level 1. They may also deliver trainings to schools or similar groups

Community Outreach Coordinator

Help raise the profile of AFS in the community through community outreach. The Community Outreach Coordinator will be in charge of scoping out community events and activities which AFS volunteers can be part of or creating such events and activities which promote local action for Global Citizenship.

School/Institution relationships

Create/engage relationships with schools and other learning institutions, ask how AFS can enhance their ICL capabilities.

2. Educational Advantage (inbound teachers. Short programme)

Home Interviewer -tasks similar to traditional programmes

Host Family Finder

Support Person “

Airport Volunteer

Event Planner “

School Relationships

3. Go Kiwi Go (outbound. short programmes).

Promotions of the Gap Year concept to schools. To be developed.

Global Competence Certificate Facilitator. Facilitators interact on-line with participants who are working through the online learning programme called the Global Competence Certificate. Training: Level W + ideally Level 1 of the Intercultural Link Learning Programme. and completed GCC Facilitator Training.